

Credit River Township

Meeting Minutes

May 7, 2007

Call to Order

Chairman Dan Casey called the general meeting to order at 7:05 pm.

Members Present:

Chairman Dan Casey, Supervisor Leroy Schommer, Supervisor Bruce Nilsen

Others Present:

Township Clerk Jerry Maas, Township Treasurer Holly Batton, Township Attorney Bob Ruppe, Township Engineer Jeff Elliott,

Minutes of the previous meeting:

Chairman Casey asked Clerk Maas to review the minutes for both meetings held during the month of April

Supervisor Leroy Schommer made a motion to approve the minutes with corrections. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

Treasurers Report

Treasurer Holly Batton presented the financial report for April 2007.

Chairman Dan Casey asked Attorney Bob Ruppe what the process was for using Road and Bridge Fund money in the General Fund. Attorney Bob Ruppe will get memo to Jerry Maas.

Supervisor Bruce Nilsen made a motion to approve the report as presented. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

Sheriff's Report

Deputy Michael Turek presented the Sheriff's report for April. He noted that there have been an above average number of vandalisms for the month. Total calls were 140 with 18 being false alarms.

Resident's Group Report

Clerk Jerry Maas noted that the group had met in April and spent the meeting reviewing the first 75 pages of the Draft Comprehensive Plan prepared by Northwest Associated Consultants.

Open Forum

At Attorney Bob Ruppe's request, the Board granted him authorization to send a letter to Minnesota Development Agency calling for them to meet the Township requirement for a new extended Letter of Credit by June 1, 2007.

Agenda Items

1. Al Aspengren – Status of Culvert Cleaning Project

Mr. Aspengren noted that we have fifty-two (52) "A Priority Culverts" in the Township. Twenty Four (24) are under the streets and it is Mr. Aspengren's recommendation to clean these first. He has met with Prior Lake and Savage as to the possibility of contracting with us. He is waiting to hear from them.

Mr. Aspengren also noted that in talking to these cities, he was told that they no longer use sand in the winter and this has eliminated sand in the culverts.

The Board asked Mr. Aspengren to compose a draft letter to the residents with obstructed driveway culverts asking that they clean them. He was also asked to get hourly rate bids not to exceed a total of \$5000 to clear the worst ones under the roads and see how it goes.

2. Consent Agenda – Routine items that require no discussion unless requested.

The Board is being asked to accept the following projects as completed.

A). Red Cedar Estates – a single lot split on 167th Street

B). Robin Court – a single lot split on 169th Street

Supervisor Bruce Nilsen a motion to accept the consent agenda. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

3. Presentation on U of M Extensions Services in Scott County

Ms. Laura Kieser presented some materials relative to the programs offered by the University of Minnesota Extension Services in Scott County.

She noted that recent years have seen some changes in the procedures for Extension Services.

Currently there is a 4-H development program, a “youth teaching youth” program, a “family resource management” program, a nutrition program, a master gardener program and ag production systems program.

Ms. Kieser noted that she wanted to take this opportunity to introduce herself and make the Township aware of the Extension Services.

4. Commissioner Bob Vogel

Commissioner Vogel asked to appear before the Town Board and inquire if there were any questions regarding recent County Activities. He noted that the 2030 Comprehensive Plan is the current “hot topic”.

Chairman Casey asked if Commissioner Vogel had seen the recent Plan from Three-Rivers Park District. He noted that he would like to see more local involvement with the Three-Rivers Park District management of the Cleary and Murphy Hanrahan Parks located within the Township.

5. Jacob Fick – Laurent Development – Discuss Escrow Billing (CSTS)

Mr. Fick, an official with Laurent Development, developers of the Territory noted that he has an issue with the billing of general charges for CSTS that benefit all three of the current active projects. He objects to the division according to the number of lots and feels that a more equitable system might be more acceptable.

In view of the fact that representatives of the Minnesota Development Agency, developers of the Stonebridge project were not present, the Board chose to continue this topic at the next meeting.

6. Engineer’s Report

a) Policy on number of Bedrooms for CSTS system

We recently received a request for a building permit that had the potential of expanding the number of bedrooms in a home to 6 which is one more than allowed under the current CSTS requirements. Engineer Elliott

presented a letter indicating a 6th bedroom in this situation should be permitted.

b) Discuss County Road 75

Engineer Elliott presented a draft of a letter to Greg Felt, Scott County Road Supervisor relative to our annual agreement to maintain County Road 75.

Mr. Elliott is proposing to ask the County to amend our current agreement to the extent of collecting an additional \$80,000 per year.

Attorney Bob Ruppe has reviewed this proposal and has offered his approval.

The Board authorized Mr. Elliott to send the letter.

c) Discuss Status of Judicial Road

Engineer Elliott noted that this is the first feasibility report he has done in this Township and wanted a little more direction on its preparation.

He noted that Judicial road is approaching an age of 20 years and is nearing the end of its “design life”. It is now quite obvious that some major repair work be undertaken. He discussed the fact that the City of Lakeville has come forward with a proposal as to specifically what work might be done in view of the fact that a complete rebuilding is not economically viable at this time. They have asked the Township to take the lead on this project.

While the road width is below the standard (24') we are not proposing to increase the width at this time. We are proposing an overlay.

Resident Dave Cuthill noted that in his opinion there was extensive damage done to the road during the construction of County Road 21. He personally observed numerous trucks during the project on the road.

The Board noted that they have been unable to verify that these trucks were fully loaded while traveling Judicial Road and it would be extremely difficult to establish proof necessary to get assign financial responsibility

Engineer Elliott presented a preliminary map showing 23 parcels fronting on Judicial and he is suggesting that a full assessment would be appropriate for each of these. There are additional parcels that gain partial benefit from Judicial Road and ought to have a pro-rated assessment.

He will be presenting a complete feasibility report at an upcoming meeting.

d) Review Escrow and Letter of Credit (LOC) Status of South Passage, South Passage 3 and Stoneridge projects

1). Stoneridge

This project has a current LOC of \$20,000.00. In the view of Engineer Elliott, the project has not been completed properly in that there are a number of items yet to be finalized.

2). South Passage

The LOC on this project has expired. Once again, the project has not been completed to the satisfaction of the Board and consequently they will not authorize refunding the escrow balance.

3). South Passage 3

This project never materialized and is currently inactive.

Supervisor Bruce Nilsen made a motion to refund the \$466 escrow balance. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

e) Review Escrow Status of Harvest Ridge project

Engineer Jeff Elliott noted that this project is complete and recommended that the board refund the escrow balance.

Supervisor Leroy Schommer made a motion to accept the Harvest Ridge Development and refund the escrow balance. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

7. Other Business

a) Review Proposed Revised Contract with Scott Soil and Water for Erosion and Sediment Inspection Services

Clerk Jerry Maas presented a copy of the new contract with Scott Soil and Water Conservation District to perform Erosion and Sediment inspection services for the Township. Attorney Bob Ruppe had previously reviewed and has approved it.

Supervisor Leroy Schommer made a motion to approve this contract. Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 – 0.

b) Status of proposal to Gate Blaylock Circle

In view of the excessive amount of illegal dumping that takes place on this road, the Township is considering a gate at the entrance off Sunset Drive. From a preliminary standpoint, Attorney Bob Ruppe sees no reason why we would not be able to do this. He suggests that we discuss it with the Sheriff as well as Ambulance and Fire services.

In addition, it was suggested that we invite Mr. and Mrs. Schmidt, residents to the next meeting to discuss potentially vacating the roadway.

c) Status of policy on multiple alarm calls for CSTS

Attorney Bob Ruppe presented a draft policy statement on the policy for billing residents for multiple alarm calls on the CSTS system.

Supervisor Bruce Nilsen made a motion to adopt Policy 2007-008. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

d) Status of resolution / policy on CSTS tank inspection charges

Attorney Bob Ruppe presented a draft policy on billing CSTS tank inspection charges.

Supervisor Leroy made motion to adopt Policy 2007-009, Supervisor Bruce Nilsen offered a second, all in favor, motion carried 3 - 0.

e) Discuss additional funding for Zoning and Sub-Division Ordinance

Attorney Bob Ruppe explained that the Township would need a serviceable Zoning and Sub-Division Ordinance that would complement

the Comprehensive Plan now being developed for the community as a part of our incorporation effort.

He noted that at the February 21st Town Meeting, the Board had previously authorized an expenditure of \$ 2,500 in order for the Planner to get started on this project. Township Planning Consultant Bob Kirmis is now asking for an additional \$ 5,000 to complete this task. He also expressed some concern that this minimal effort might not be adequate,

Supervisor Bruce Nilsen made motion to authorize these additional funds amounting to \$5000. Supervisor Leroy Schommer offered a second, all in favor, motion carried 3 – 0.

Attorney Ruppe wanted it noted that after consideration of Northwest Associated Consultants memo of March 13th recommending a more thorough treatment of this project, the Board opted to proceed with the “reduced” version.

8. Review and Pay Bills

4/16/2007	Anchor Bank	April Service Charges	\$ 8.05
4/18/2007	EFTPS	April Fed Withholding	\$ 1,362.66
5/7/2007	3735 Safety Signs	Signs165th, Flag, 170th St	\$ 235.00
5/7/2007	3736 Southridge Construction	Culvert Refund	\$ 600.00
5/7/2007	3737 MVEC	Electric Serv-Mont Hgts Lift Station	\$ 41.95
5/7/2007	3738 MVEC	Electric Serv-South Pass Lift Station	\$ 44.53
5/7/2007	3739 MVEC	Electrical Service - Town Hall	\$ 73.68
5/7/2007	3740 Trans-Alarm	Town Hall Security System	\$ 503.23
5/7/2007	3741 Edina Realty	Refund Sewer Charges	\$ 9.16
5/7/2007	3742 McWilliams & Associates	Refund Sewer Charges	\$ 54.96
5/7/2007	3743 Troy Friedges	Refund-Western Sunset Escrow	\$ 445.00
5/7/2007	3744 Couri Macarthur & Ruppe	Legal Charges-	\$ 7,425.00
5/7/2007	3745 Hakanson Anderson	Engineering Charges	\$ 13,840.98
5/7/2007	3746 One Call Concepts	General Locate Services	\$ 4.35
5/7/2007	3747 Minnesota Revenue	WQ Permit Fee-Stonebridge	\$ 505.00
5/7/2007	3748 Minnesota Revenue	WQ Permit Fee-MH/SP	\$ 505.00
5/7/2007	3749 Minnesota Revenue	WQ Permit Fee-Territory	\$ 505.00
5/7/2007	3750 Art Johnson Trucking	April Road Maint	\$ 2,074.00
5/7/2007	3751 Xcel Energy	St Francis Street Light	\$ 11.35
5/7/2007	3752 CenterPoint Energy	Town Hall Gas	\$ 99.59
5/7/2007	3753 Jerry Maas	April Expenses	\$ 360.26
5/7/2007	3754 Private Underground	April Locate Services	\$ 199.00
5/7/2007	3755 ECM Publishers	Legal Advertising-Lakeville	\$ 147.25
5/7/2007	3756 Holly Batton	April Expenses	\$ 128.60
5/7/2007	3757 Dan Casey	April Expenses	\$ 85.89
5/7/2007	3758 Bruce Nilsen	April Expenses	\$ 82.96
5/7/2007	3759 Leroy Schommer	April Expenses	\$ 50.00
5/7/2007	3760 Holly Batton	Services as Treasurer	\$ 1,397.08
5/7/2007	3761 Dan Casey	Services as Supervisor	\$ 803.44
5/7/2007	3762 Jerry Maas	Services as Clerk	\$ 3,324.60
5/7/2007	3763 Bruce Nilsen	Services as Supervisor	\$ 775.74
5/7/2007	3764 Leroy Schommer	Services as Supervisor	\$ 720.33

9. Adjourn

There being no further business before the Town Board, Supervisor Leroy made a motion to adjourn, Supervisor Bruce offered a second, all in favor, motion carried 3 - 0. The meeting adjourned at 12:05 pm

Submitted By: (s/) Jerald R. Maas
Township Clerk
Credit River Township

Approved By : (s/) Dan Casey
Chairman Board of Supervisors
Credit River Township